

How Mid-Peninsula Assists in the College Admission Process

- Help plan a course of study in high school that will maximize your college admission options.
- Assure that your high school transcript is accurate.
- Advise you as to appropriate college entrance examinations to take, when to take them, and how to report scores to colleges.
- Administer the PSAT to 10th and 11th graders.
- Inform students via Core announcements and families via the school's website of college representative visits to the school and in the community.
- Inform students and families of local college fairs via the school's website and mailings.
- Host a college information evening in the spring that has included in the past the school's counselor, a local independent college counselor, a representative from the community college system, and a representative from the state university system.
- Assist students individually with the University of California and California State University system's on-line applications.
- Review private, out of state, and the common application before they are submitted.
- Write letters of recommendation.
- Submit, in a timely manner, School Reports and Mid-Year Reports as required.
- Submit transcripts to colleges as directed by the student/parents and confirm mailing with a postcard home.
- Will meet with students and families in the spring or summer of the junior year to identify colleges that match a student's academic/test performance and individual preferences/needs.

- Provide students with grids, charts, and information that will assist the students in comparing colleges and keeping track of college deadlines and entrance requirements.
- Provide students with a four year and community college timeline for ninth through twelfth grade.
- Review and comment on student's personal statements/essays for colleges.
- Provide students and families with a grid of course/credit that a student must complete by the end of the fall and spring semesters in order to remain eligible for college admission.
- Administer extended time SAT/ACT examinations to approved students.
- Hold open office hours for all seniors.